StATUS REPORT

New Century Health Clinic

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| PROJECT MANAGER | CHRISTOPHER SIGOUIN |
| BUSINESS ANALYST | BEHN MCILWAINE |
| SYSTEMS ANALYST | JOHNATHAN FORSTER |
| DATABASE ADMINISTRATOR | LUKE FRASER |
| Tuesday, December 08, 2015 | |

# Status Report two

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| **Progress Overview:** | Currently, we are beginning an in-depth analysis into the core system structure that defines New Century Clinic. As it is currently a non-computerized based system, we at MedCode want to ensure that we capture all business processes and activities. This will ultimately define a perfectly matched and customized solution for your needs. We have completed the following to date:   * Produced a system goal statement * Completed preliminary research of system deliverables * Ensured proper procedures are in place for change requests * Ensured that timely status reports shall be delivered * Reviewed / Submitted a project statement (currently awaiting approval ) |
| **Budget Overview:** | |
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| **Outstanding Issues / Recommended Actions:** | No outstanding issues to date |
| **Change Requests:** | No change requests have been recorded to date |
| **Plans for Next Period:** | We are focused and ready to begin a full phase of analysis into New Century Clinic practices. In order to capture the essence of the organization, we have outlined the following items to engage ourselves in and have completed prior to our next status report. They are as follows:   * Meetings with Dr. Jones, Dr. Garcia and associates once a week ( 1 hour ) * Offer current best practice solutions and review alternative possibilities * Interviews with various patients and personnel of New Century * Determine the main functional areas that require complete focus * Research data conversion techniques and security implementations * Define use case scenarios |